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Benefits Mapping Software

**In order to use the file:
HMS Benefits.xls,
you must have Microsoft Excel
loaded on your computer.**

**Open the file in Excel and
then save as ----- to your hard drive.**

**Tab 1 - 1. Member and Program Names - is where you enter the names of your
members and programs
This automatically sets-up the next two tabs for names of members and programs.**

Follow instructions on the other tabs for entering
• **Priorities of programs by members**
(Tab 2 - 2. Member Interest Map) and
• **Expected benefits and roles**
(Tab 3 - 3. Member Benefit.Role Map).

See samples below and on the following pages.

**Complimentary copies can be downloaded at www.askhms.com
under Recent News
Questions call us.
(716) 688 - 8448**

	A	B	C	D
1				
2	Member #	Enter members name below	Program #	Enter program name below
3		1 St. Mary's Hospital		1 Inappropriate ER use
4		2 Community Concern		2 Access to primary care
5		3 Long View CHC		3 Condition of neighborhood
6		4 Erie Public Health		4 Substance abuse
7		5 Regional Medical Center		5 Community wellness
8		6 Physician Associates		6
9		7 Northland EMS		7
10		8 Housing Coalition		8
11		9		9
12		10		10
13		11		
14		12		
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16		14		
17		15		
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